

# Scholarship Terms and Conditions



Methodist Ladies' College (MLC) is one of Australia's leading independent girls' schools, with a proud history of educational innovation, diversity and academic excellence.

The College is committed to providing a wide range of learning opportunities across all areas of the curriculum and nurturing individual students' potential. As part of this commitment, the College makes a number of scholarships available for students with talent and an enthusiasm for learning and also for students who might otherwise not have the opportunity of an MLC education.

The document sets out the terms and conditions under which Students are awarded scholarships at MLC. Scholarship holders are bound by both these Scholarship Terms and Conditions and the MLC Enrolment Agreement.

Defined terms (i.e., capitalised items) are explained in the Definition section at the end of these Scholarship Terms and Conditions.

The College reserves the right to vary and amend these Terms and Conditions from time to time. Notice of changes will be provided to Parents.

## Eligibility

1. To be eligible for a Scholarship at MLC, Scholarship Applicants must be an Australian citizen, permanent Australian resident or temporary resident.
2. Current students of MLC are eligible to apply for an MLC scholarship.
3. Scholarships are not available to full fee-paying overseas students.
4. Current holders of an MLC Scholarship are not eligible to receive a further scholarship, with the exception of Year 5 Scholarship holders who received a scholarship for Junior School only. They are eligible to apply for a scholarship for secondary school.
5. On receipt of a Scholarship any other bursary is cancelled.
6. Additional eligibility requirements exist for the following Scholarship types:
  - i) Boarding Scholarship Applicants must have attended primary or secondary schooling in a regional or remote area.
  - ii) Indigenous Scholarship Applicants must identify as an Aboriginal or Torres Strait Islander and provide a letter of Confirmation of Aboriginal and/or Torres Strait Heritage.
  - iii) Music Scholarships Applicants must be able to demonstrate they are at the relevant AMEB grade standard applicable to their year level of entry. Standards are published on the MLC website.
  - iv) Sports Scholarships Applicants must be performing at a minimum of state or national standard in a sport offered by MLC.
  - v) Science Scholarships Applicants must be able to demonstrate involvement in current science studies.
7. MLC offers a number of means-tested scholarships. To be eligible for consideration for a means-tested scholarship, parents must supply supporting documentation at the time the Scholarship Applicant has been shortlisted.

## Application

8. Applications for an MLC Scholarship must be made using the online registration process via the MLC website, <https://www.mlc.vic.edu.au/Join-Us/Scholarships>. This process requires applicants to complete and submit all required documentation to the College.
9. No additional supporting documentation other than information requested by MLC, will be taken into consideration when evaluating candidates for scholarships.
10. Regional, interstate or overseas applicants sitting Scholarship Tests in a non-MLC test centre, must schedule to take the test within 24 hours of the MLC testing date.
11. Only shortlisted applicants will be contacted for an interview.

## Scholarship Award

12. The College awards scholarships based on a Scholarship Application, Scholarship Test, interview and audition where relevant.
13. Each scholarship application is considered on an individual basis and on the Scholarship Applicant's merits.
14. Scholarship award is determined at the sole discretion of the College and all decisions on the award of scholarships are final with no disclosure of rationale or negotiations to be entered into.
15. Successful Scholarship Applicants will be advised via a Scholarship Letter of Offer.
16. Scholarships are not transferable to another student.
17. Award of a Scholarship includes:
  - a reduction of the College's annual tuition fees
  - a reduction of the annual technology levy; this includes computer, technology support and peripherals
  - a reduction of the annual boarding fees (applicable only for boarding related scholarships)
  - a reduction of annual music tuition fees (applicable only for specific music scholarships)
18. The value of any reduction in fees or levies is advised in the Scholarship Letter of Offer.
19. Unless otherwise stated in the Scholarship Letter of Offer, Scholarships exclude costs associated with uniform, transport, textbooks and stationery, MLC Banksia camp fees, MLC Marshmead fees, excursions, co-curricular activities, private vocal or instrumental lessons, sundry charges and other personal items as detailed on the MLC website.
20. Scholarships awarded to Years 7 – 11 students are for the entirety of the students secondary schooling at MLC. Year 5 scholarships typically have a two-year duration but may be extended at the Principal's discretion.
21. A Scholarship may not be deferred for a later year of entry, except in exceptional circumstances and at the discretion of the Principal.
22. By accepting the Scholarship award, Scholarship holders and parents consent to the usage of the Scholarship holders name, image and profile to be used for the purposes of marketing and promoting the College's Scholarship program. This may include for publication in College newsletters, magazines, website and social media. Such publication might extend beyond the College community and may extend beyond the duration of the Scholarship recipient's education at MLC. Parents will be informed whenever an image of their child is intended for publication.
23. The number of scholarships awarded each year may vary at the discretion of the College.

## Standards, Achievement, Engagement and Behavioural Expectations

24. All scholarship holders will be expected to actively and positively engage across many aspects of College life.
25. Holders of a scholarships for excellence in their given field (music, sport, science) are required to participate in school activities as specified in their Scholarship Letter of Offer.
26. Music scholars must have their music tuition provided by an MLC music instructor.

## Scholarship Review

27. The College reserves the right to review the performance of a Scholarship holder at any time.
28. All Scholarship holders will participate in annual progress reviews to ensure they are conducting themselves according to the expectations of the scholarship awarded. This review process requires each Scholarship recipient to submit a statement prior to the end of each school year, that details their contribution and achievements at the College. Scholarship holders will work positively towards meeting all progress goals established as part of the review process.
29. The College reserves the right to review the terms of any Scholarship awarded or discontinue the Scholarship in circumstances where these Scholarship Terms and Conditions and/or the conditions included in the MLC Enrolment Agreement, have not or are not being met.

Where a Scholarship is discontinued, the student may continue their enrolment at the College on a full-fee basis in accordance with the MLC Terms and Conditions of Enrolment.

30. The College reserves the right to request updated supporting information each year for the duration of the student's schooling where a means considered Scholarship has been awarded, and, in the event that circumstances have materially changed, the College reserves the right to amend the terms and amount of the Scholarship at its sole discretion.
31. A Scholarship may be withdrawn following considerable student non-attendance or a failure to pay amounts owing to the College.
32. Scholarships are granted with the expectation that a student will complete Year 12 at the College. If a Scholarship holder withdraws from the College prior to completing Year 12, the College may, at its discretion, require repayment of all or part of the total value of the scholarship benefits received.
33. Boarding Scholarships will be relinquished where a student changes from a boarding to day student.

## Definitions

**'College'** refers to Methodist Ladies' College Ltd. ACN 55 006 036 979, 207 Barkers Road Kew, Victoria, Australia.

**'Enrolment Agreement'** means the agreement between the Applicant and the College comprising of the Terms & Conditions of Enrolment, the Fee Schedule, the Parent Code of Conduct and Student Code of Conduct and Behaviour Management Policy – Relationships for Learning by which the Applicant agrees to be bound.

**'Methodist Ladies' College'** or **'MLC'** means Methodist Ladies' College Ltd ABN 55 006 036 979, 207 Barkers Road Kew, Victoria, Australia.

**'Principal'** means the Principal of the College, or the Principal's authorised representative or delegate.

**'Student'** means the student named in the Scholarship Application Form who is seeking the award of a scholarship.

**'Scholarship Applicant'** means the person/s set out in the Scholarship application form being the student who is seeking the award of a scholarship.

**'Scholarship Application'** means the forms and supporting documentation completed to request consideration for the award of a scholarship.

**'Scholarship Test'** means the academic test chosen by MLC to assist in recognising academically talented students or to better understand the academic requirements of a student. Depending on scholarship type, academic testing may be carried out by MLC or by MLC's chosen provider of academic testing.

**'Scholarship Letter of Offer'** means the letter that advises of a successful scholarship application. This letter sets out the value of any reduction in fees and levies and any specific requirements relevant to the scholarship being offered.

**'Parent'** refers to the parent/s and or guardian/s of the Student seeking a Scholarship at the College, and if more than one, each of them jointly and severally.